

**REGULAR SESSION**  
**SCOTT COUNTY COUNCIL**  
**July 13, 2023**

The Scott County Council met in Regular Session on July 13, 2023, at 5:30 p.m. in the Commissioners Room, Suite 128, Courthouse. Those present were Council Members: President Lyndi Hughbanks, Vice President JR Ward, John Collins, Eric Gillespie, John Miller, Diane Mullins, and Jonathon White. Also present were Auditor Jennifer Rode Hamelman, Chief Deputy Auditor Deborah Richey and Attorney Heather Archibald Peters.

The meeting was called to order by President Hughbanks, who opened the meeting with roll call, followed by the Pledge of Allegiance and Invocation.

President Hughbanks opened the meeting for public comments. There were no public comments.

**ACCEPTANCE OF AGENDA**

**MOTION:** Miller moved to accept the Agenda as presented. Second provided by Collins. Motion carried unanimously.

**JERRY GOODIN – SHERIFF**

Goodin presented the July Commissary Report to Auditor Hamelman to make copies for the Council.

Goodin requested an additional appropriation of \$50,000.00 from LIT Special Purpose fund balance \$1,509,071.15 into line item 32402 for HIV Medicine. Attorney Peters questioned Goodin if he had requested money for this line item in his budget. Hughbanks stated that he had requested \$2,000,000.00 but the Council did not appropriate that amount. Goodin replied that he had requested \$1,000,000.00 but was denied. Miller questioned if \$50,000.00 would be enough to cover the rest of the year. Goodin replied probably not but it would depend on the inmates' needs and it could be revisited if the funding were needed. There are bills from January that haven't been paid due to a \$37,000.00 shortage in the account.

**MOTION:** Miller moved to approve an additional appropriation of \$50,000.00 from LIT Special Purpose fund 1114 to line item 32402 HIV Medicine. Ward provided the second. Motion carried unanimously.

**BRITTANY COMBS – HEALTH DEPARTMENT DIRECTOR**

Combs requested the Council set a Salary for the Full Time Health Educator Position. The funding will come from the School Liaison Grant in the beginning and then will be funded from the Governor's Public Health Commission fund. Ward asked if the Health Department already had a person in mind. Combs replied no and explained that the part time school liaison would not be moving to the new position. Combs stated that the salary range for this position was \$35,000.00 to \$38,000.00 and that \$36,500.00 would be a good starting point for this position. White is concerned about creating a position and not having funding to continue it in the future. Ward is concerned about the benefits for this position and wants to be clear if the grant will cover the benefits. Miller asked how soon the position is needed. Combs stated that the position is necessary and that it is causing hardship on the Health Department not having this position filled for the back-to-school duties.

**MOTION:** White moved to table the creation of a salary for the Full Time Health Education Position until the August 8 2023, meeting and the grant could be reviewed to see what it covers. Collins provided the second. Motion carried unanimously.

### **NICK OLECK – EMS DIRECTOR**

Oleck presented his financial report. He has \$1,025,076.93 in his cash ledger and he is projecting to finish the year at \$1.86 million or \$1.9 million. He stated his runs are down 8% from last year.

Oleck requested a change to the PTO earning schedule and the Holiday Pay for the EMS department. He explained EMS works 56 hours per week and earns the same PTO as employees that work 35 hours per week creating an unfair work environment. He also explained that EMS only get paid eight hours of Holiday pay when they work the Holiday when their normal workday is twelve hours. He explained there is no incentive for working the Holidays currently and that is difficult to manage. Gillespie asked how much this would cost the County. Oleck replied about \$2,000.00. Gillespie asked what is fair and asked if fairness was the best policy for the County.

Attorney Peters asked why they are working 56 hours and Oleck said they work 24 hour shifts and that is how they fall. Attorney Peters then asked why Oleck was requesting change before he went to the Commissioners. Oleck replied that he had been before the Commissioners and they told him to see if the Council would approve it. Oleck explained that he was seeking a consensus before he spent a lot of time on the project if there was no support from the Council. Attorney Peters said he should have contacted the Council individually to see their thoughts rather than bring an unfinished plan to the Council meeting.

The Commissioners would need to pass an amendment to the handbook similar to the Kelly Day Ordinance that was approved earlier in the year.

Hughbanks said there was a consensus that Oleck could write up a draft to send to Waggoner, Irwin and Sheele for review and present to the Commissioners for approval and then bring the approved Ordinance to the Council in August.

### **JEFF FORTNER-EMS DIRECTOR**

Fortner requested through, a letter to the Council, a line item transfer of \$500.00 from fuel to vehicle maintenance and \$300.00 from supplies to vehicle maintenance. Ward confirmed that Fortner had talked to him about unexpected vehicle repairs

**MOTION:** Gillespie moved to transfer \$500.00 from fuel 35102 to vehicle maintenance 31704. Collins provided the second. Motion carried unanimously.

**MOTION:** Ward moved to transfer \$300.00 from supplies 21000 to vehicle maintenance 31704. Miller provided the second. Motion carried unanimously.

### **CELL PHONE POLICY**

Commissioners approved Ordinance 2023-OR-05 approving cell phone stipends and it needs approval from the Council to be paid. The Council will require a Resolution for each department that is requesting a cell phone stipend.

**MOTION:** White moved to table the approval of cell phone stipend requests until Resolutions were approved by the Commissioners for each request. Collins provided the second. Motion carried unanimously.

**BAKER TILLY ENGAGEMENT LETTER**

The Baker Tilly engagement letter for the preparation and training for the Budget process for 2024 was presented for approval.

Oleck requested that the Council review the budget requested from each department, the budget approved for each department and then consider the additional appropriations that were made during the year.

**MOTION:** White moved to approve the engagement letter with Baker Tilly for the preparation and training for the 2024 budget. Ward provided the second. Motion carried unanimously.

**CONSIDERATION OF MINUTES**

Regular Council meeting minutes from March 14, 2023, April 11, 2023, May 9, 2023 and June 16, 2023 were presented for approval.

**MOTION:** Ward moved to approve Regular Council meeting minutes from March 14, 2023, April 11, 2023, May 9, 2023, and June 16, 2023, as presented. Mullins provided the second. Motion carried unanimously.


Special Council meeting minutes from April 24, 2023, and May 30, 2023, were presented for approval.

**MOTION:** Ward moved to approve the Special Council meeting minutes from April 24, 2023, and May 30, 2023, as presented. Miller provided the second. Motion carried unanimously.

**ADJOURNMENT**

With no other business, Miller moved to adjourn the July 13, 2023, Regular Meeting. Second provided by White. Motion carried unanimously.

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Lyndi Hughbanks, President

  
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JR Ward, Vice President

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Eric Gillespie, Member

  
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Diane Mullins, Member

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John Collins, Member

  
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John Miller, Member

  
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Jonathon White, Member

ATTEST:   
Jennifer Rode Hamelman, Auditor